



“Data” Committee TERMS OF REFERENCE

“The Endourological Society, as a global organization endeavors to achieve a widely diverse committee membership including international representation”

Created: June 1, 2023

Term: 4-year term

Reviewed by: Chandru Sundaram, M.D. (*Treasurer, Endourological Society*)
Li-Ming Su, M.D. (*Secretary General, Endourological Society*)

Approved by: Chandru Sundaram, M.D.
Li-Ming Su, M.D.

**Committee
Members:**

- The Data Committee will consist of 6 members including the Chair. The Secretary General and Treasurer will serve ex-officio members of the committee.

**Objective/
Responsibilities:**

- The Data committee is charged with developing the questions for the annual census (which is sent out immediately following the WCET meeting).
- Submit an abstract to the WCET on census summary.
- The Data committee is charged with reviewing all survey requests that come in to the Society’s office for email distribution to the membership. An SOP has been developed and the surveys are reviewed on a rotational basis.
- The Committee Chair is responsible for providing a report to the Board of Directors biannually (or when needed).
Responsible for summarizing the annual census to present to the Board and for publication

Committee Meetings: • The Data Committee will meet at the discretion of the Committee Chairs.