

Appendix I

CROES (Clinical Research Office of the Endourology Society)

Chair: Ben Chew, M.D.

The Endourological Society is one of the major Societies with a strong global presence in the fields of endourology and emerging technologies. The Society supports especially the global diffusion of knowledge and skills in these fields. To further advance the field of endourology and emerging technologies, the implementation of high level basic and clinical scientific research within the Endourological Society is of great importance.

The Clinical Research Office of the Endourological Society (CROES) is an official organ within the Endourological Society responsible for organizing, structuring and favouring a global network on endourological research. The CROES was founded during the World Congress on Endourology meeting 2008 in Shanghai and has been operational since that time. The CROES council is composed of a Chairperson and 6 international members (2 American, 2 European, 2 Asian). The operational activities will be located in the office decided by the Research Chair subject to board approval.

Subsocieties

The Engineering and Urology Society

Executive Director: Dan Stoianovici, Ph.D.

The Engineering and Urology Society offers a unique opportunity for collaboration where engineering innovation meets clinical demand. This cooperation leads to an unparalleled exchange of ideas and routes to address clinical problems with engineering solutions. The ultimate forum where these interchanges occur is at the Annual Meeting of the Engineering and Urology Society held in conjunction with the Annual American Urological Association Meeting. The Annual Meeting of the Engineering and Urology Society offers the delegates an opportunity to present and learn about the latest research developments in urologic technology. The Morning session consists of state of the art lectures and discussions in the hottest areas of technology. The afternoon poster sessions allow members to present their work, discuss, and obtain further feedback and ideas from fellow technophiles.

Society of Urologic Robotic Surgeons - SURS

President: Jihad Kaouk, M.D.

SURS is a collaboration of robotic surgeons who are interested in promoting all aspects of robotic-assisted surgery, including emerging techniques/procedures, credentialing/training, cost-effective analyses, and collaborative research. The mission of the group is to:

- promote and maintain the highest standards of education, research and clinical applications of computer assisted or robotic technology, as it relates to the field of urology.

- facilitate the exchange of information between professionals with a primary interest in urologic computer assisted or robotic interventions.
- support and contribute to the academic activities of its members in the pursuit of improving this technique and patient care.
- carry out activities related to urologic robotic or computer assisted interventions that the members feel appropriate.
- represent its members and the specialty of urologic robotic or computer assisted surgery internationally in appropriate professional, social and economic forums.

Members of SURS have collaborated to publish articles on robotic procedure nomenclature, credentialing, and current use of robotic simulators. The Endourology Society has given strong support to SURS through administrative support, annual society meetings at the AUA and WCE, and collaboration with the AUA to procedure the live surgery course.

SURS was founded in 2005. Membership is included with the annual dues to the Endourology Society. The official journal for SURS is the Journal of Endourology.

Working Groups

Stent Working Group

Chair: Dirk Lange, M.D.

The International Society for Urological Stents was established by Prof Daniel Yachia over a decade ago. The purpose was to integrate all groups of individuals who have an interest in Urological stents and develop a forum for discussion and development. After a series of meetings, the mantle has been handed over to Mr Ravi Kulkarni.

Mr. Kulkarni took the decision to make the ISUS a sub-section of the Endo-urology society. The Board of Directors of the Society kindly agreed. A regular session has since been arranged at the annual World Congress of Endo-Urology and SWL. This sub-pleinary session has a different theme each year. The speakers are selected from all corners of the world. The choice of speakers is based on their expertise and publications related to the theme of the year.

These sessions have been well attended and have drawn together many clinicians as well as scientists. A significant input is made by research oriented trainees as well as senior Urologists interested in urological stents.

The aim of the society is to develop such concepts further, have new themes every year and integrate industry and research. The involvement of the CROES section of the Endo-Urology Society will be considered in the future to establish an evidence based approach to stent technology.

Young Endourology Committee:

Chair: Thomas Taily, M.D.

The Young Endourologist's Working Group was created in 2010, and is designed to formally integrate junior endourologists as well as trainees into the formal processes of the Endourology Society. The working group is administered by a Chair. The Chair serves a 2 year term. The Chair of the working group holds a non-voting, ex officio position on the Board of Directors of the Endourology Society, which allows them to observe and contribute to the Society's direction and development.

The Chair is responsible for creating the discussion agenda for the Young Endourologist's meeting at the World Congress of Endourology Annual Meeting. In general the subject matter for this annual forum is focused on issues of training, education, and research, thereby providing a platform for the discussion of matters that are particularly relevant in early in one's career. In keeping with the tenets of the Endourology Society, the leadership of the Young Endourologist's Working Group is intended to be geographically diverse.

Appendix II

Endourology Society

Description of Officers, Board of Directors and Delegates

The Officers of the Endourology Society shall be a President, a Past President, a President-Elect, a Secretary General, a Treasurer, a Director of Education, an Associate Director of Education, a Research Chair and a Historian. The President and President-Elect shall be elected for terms of one year at the Annual Meeting. The Secretary shall be elected for a term of 3 years renewable once. The Treasurer shall be elected for a term of 5 years renewable once. The Director of Education will serve a 3 year term, renewal once. The Associate Director of Education will serve a 3 year term renewal once, and the Historian shall be elected for a term of 3 years renewable once. All candidates for these offices must be “Active” Members of the Endourology Society. The Secretary General, Treasurer, Director of Education, Associate Director of Education and Research Chair will receive administrative support.

President: The term of the office shall be one year. The term will coincide with the Annual WCE meeting. The President shall preside at the meeting of the Board of Directors. He/She shall call special meetings of the Board of Directors as necessary. The President shall be a member of the Executive and Nominating Committee.

Past President: The Past President shall be a member of the Board of Directors. The Past President shall be a member of the Executive and Nominating Committee as well as serve on the Awards Committee.

President Elect: The President-Elect shall assist the President in the performance of his duties and in the absence of the President, shall preside. In the event of the President’s resignation or removal, the President-Elect shall assume the office of the President for the unexpired term. The President-Elect shall be a member of the Executive and Nominating Committee.

Secretary General: The Secretary General shall serve a term of 3 years, renewable once. The Secretary General shall keep a file of the Bylaws. The Secretary General shall annually obtain the reports and records of the activities of all subsocieties, committees and working groups. The Secretary General shall publish and send newsletters to all members quarterly. The Secretary General will also serve on the Executive and Nominating Committee.

Treasurer: The Treasurer shall serve a 5 year term, renewable once. He/She shall keep an accurate record of all property of the Society. He/she shall keep an accurate account of all financial transactions of the Society and prepare yearly budget. He/she shall disburse monies of the Society. Payments shall be made only by checks drawn on the accounts of the Society. He/she shall have an annual audit of the Society’s financial status prepared by a certified public accountant, and present a report of this audit to the Board of Directors and to the members of the Society at the Annual Business Meeting. He/she shall verify that all taxes, reports and filings are submitted in a timely fashion and present this to the Board of Directors. The Treasurer will also serve on the Executive and Nominating Committee.

Secretary General-elect: The Secretary General-elect, after serving one year in this office, shall be elevated to the office of Secretary General automatically without again standing election. The Secretary General-elect shall perform any duties which are assigned by the Secretary General. This may include ex-officio participation on committees where the Secretary serves as a member. The Secretary General-elect shall be a non-voting member of the Board of Directors.

Treasurer-elect: The Treasurer-elect, after serving one year in this office, shall be elevated to the office of Treasurer automatically without again standing election. The Treasurer-elect shall perform any duties concerned with the Society which are assigned by the Treasurer. This may include ex-officio participation on committees where the Treasurer serves as a member. The Treasurer-elect shall be a non-voting member of the Board of Directors.

Secretary General-elect: The Secretary General-Elect, after serving one year in this office, shall be elevated to the office of Secretary General automatically without again standing election. The Secretary General-elect shall perform any duties concerned with the Society which are assigned by the Secretary General. This may include ex-officio participation on committees where the Secretary General serves as a member. The Secretary General-elect shall be a non-voting member of the Board of Directors.

Historian: The Historian is a non-voting member of the Board. The term of office shall be a 3 year term renewable once. The Historian shall: (a) maintain an accurate history of the Society; (b) keep records of the Society pertinent to its history; (c) present an annual report to the Board of Directors and to the Society at its Annual Business Meeting; (d) prepare any historical issues relative to the Society and present it to the Board of Directors; e) prepare a necrology report and present it to the Board of Directors and members of the Society at the time of the Annual Business meeting. Present a brief eulogy of any member who has made outstanding contributions to endourology and a brief eulogy of any Society past president who has died in the preceding year at the Annual Business meeting or plenary session of World Congress as determined by the Secretary General. The Historian may serve as a guest of the executive committee as determined by the Secretary General.

Director of Education: The DOE will be a voting member of the Board. The term will be 3 years, renewable once. The DOE will (a) liaison with the Planning Committee of the annual meeting and assure the meeting fits the pre-existing template for the WCE (b) work to organize sub-society/working group meetings at the AUA (c) organize and direct the annual clinical and basic science essay contest in co-operation with the central office of the Endourology Society and (d) organize Society sponsored educational courses and act as the Society liaison at all meeting with official Society involvement in North America.

Associate Director of Education: The Associate Director of Education will serve a 3 year term renewable once. The Associate Director of Education after serving at least one term can be elevated to the position of Director of Education. The Associate Director of Education is a voting member of the Board and will receive administrative support.

Research Chair: The Research Chair is responsible for the research activities of the Society. The Research Chair is a voting member of the Board of Directors and will receive administrative support. The Research Chair will serve a 4 year term, renewable to a maximum of 2 terms.

Board of Directors: The Society shall be administered by a Board of Directors comprised of 18 members: President, President-Elect, Past President, Secretary General, Director of Education, Associate Director of Education, Research Chair, Treasurer, 10 Board members and 2 Members at Large. Term of office for each Board member shall be a 3 year term (renewable once) and member at large office shall be a one year term (renewable once). The Board of Directors shall meet annual at the World Congress Meeting and AUA Annual Meeting. Non-voting members of the Board include the Founding President, the Historian, Journal of Endourology Editors and Chairs of all subsocieties and working groups.

Delegates/Affiliate Societies:

1. Grandfather all original delegates, as long as they attended 2 of the last 3 WCE meetings.
2. Moving forward, only countries with greater 20 dues paying members have a delegate.
3. Countries exceeding 75 members have 2 delegates
4. Countries exceeding 150 members have 3 delegates (max)
5. Delegates are selected by the Affiliate Society. If there is no affiliate society, the Endourology Society will select the delegate.
6. Delegates must attend all WCEs. Failure to do so will result in communication and assessment of the delegate by the ES/and the affiliate society. All delegates will be allowed to miss one meeting “with cause” during their entire tenure.
7. Term of the delegates will remain 3 years, renewable.